



# CITY OF SUMTER DESIGN REVIEW BOARD

## Minutes of the Meeting

April 27, 2023

### ATTENDANCE

A meeting of the City of Sumter Design Review Board was held on Thursday, April 27, 2023, in the City Council Chambers located on the Fourth Floor of the Sumter Opera House. Four board members –Ms. Julie Herlong, Ms. Hyacinth Kinley, Mr. Randy Abbott and Mr. Jerome Robinson were present. Ms. Jean Whitaker, Ms. Lucy Wilson and Ms. Heidi Burkett were absent.

Staff members present were Mr. Kyle Kelly and Ms. Kellie Chapman.

The meeting was called to order at 3:00 p.m. by Ms. Julie Herlong.

### MINUTES

Mr. Jerome Robinson made a motion to approve the minutes from the March 23, 2023, as written. The motion was seconded by Mr. Randy Abbott and carried a unanimous vote.

### NEW BUSINESS

*Mr. Randy Abbott recused himself from this case.*

**HP-23-06, 45-47 N. Main St. (City)** was presented by Mr. Kyle Kelly. The Committee reviewed this request for Design Review approval for exterior alterations to include installation of a new 2<sup>nd</sup> story window and installation of new business signage on the 2<sup>nd</sup> story.

Mr. Kelly stated 45-47 N. Main St., is a rectangular two-story Vernacular Brick building constructed around 1909. It has previously served a variety of retail uses. It currently serves as the offices for Nicole Norris Design Studio.

Mr. Kelly added the property is identified as site #25 in the 1985 Historic Resources Survey that catalogued the structures in the downtown area. The front façade on the first level consists of a main double glass recessed entrance door with storefront glass on either side. There is an exterior entrance to the second floor facing N. Main St. next to the storefront glass. On the second level there are three simple glass windows and seven similar unevenly spaced windows on the E. Hampton Ave. façade.

Mr. Kelly mentioned based on the age of the building and architectural design and features, 45 N. Main St. is considered a

	<p>contributing structure to the Downtown Sumter National Register District and contributes to the City designated Downtown Design Review District.</p> <p>Mr. Scott Bell was present to speak on behalf of the request.</p> <p>After some discussion, Mr. Jerome Robinson made a motion to approve the request for exterior alterations to include installation of a new 2<sup>nd</sup> story window and installation of new business signage on the 2<sup>nd</sup> story, in accordance with the materials, photographs, and construction details submitted and referenced in the Staff Report and Staff Presentation and based on compliance with Design Review Guidelines. The motion was seconded by Ms. Kinley and carried by a unanimous vote.</p>
<b>OLD BUSINESS</b>	<b>NONE</b>
<b>CERTIFICATES OF APPROPRIATENESS</b>	<p>Mr. Kelly briefed the Board on recent staff-issued Certificates of Appropriateness for projects that meet the Ordinance requirements for staff-level consideration:</p> <p><b><u>HP-23-07, 38 N. Main St. (Business Signage)</u></b> Staff reviewed and approved a design review request for exterior signage for a business. The signage and paint color are in accordance with the Guidelines.</p> <p><b><u>HP-23-08, 32 E. Liberty St. (Business Signage)</u></b> Staff reviewed and approved design review request for new signage at 32 E. Liberty St. The signage and paint color are in accordance with the Guidelines.</p> <p><b><u>HP-23-09, 218 Church St. (Paint and Driveway)</u></b> Staff reviewed and approved design review request for change of exterior paint at 218 Church St. and installation of circular driveway. The paint color is in accordance with the Guidelines.</p>
<b>STAFF REPORT</b>	<b>NONE</b>
<b>ADJOURNMENT</b>	<p>With no further business, Ms. Hyacinth Kinley made a motion to adjourn the meeting at 3:12 p.m. The motion was seconded by Mr. Jerome Robinson and carried by a unanimous vote.</p>
	<p>Respectfully submitted,  <i>Kellie K. Chapman</i>  Kellie K. Chapman, Board Secretary</p>

