



CITY OF *Sumter*
SOUTH CAROLINA

VACANT POSITION
Assistant Superintendent Stormwater Distribution
Water and Sewer

Job Purpose: To assist in the management and coordination of activities responsible for installing and maintaining storm sewer lines and infrastructure as well as all other duties assigned to water and sewer department.

- Provides guidance to work crews, reviews and evaluates work activity plans to ensure work orders are completed within timelines.
- Monitors and/or directs storm water emergencies, dispatches work crews and follows through until problem is fixed.
- Responds to complaints and comments from residents and business owners.
- Addresses environmental issues relating to storm water.
- Performs purchasing and inventory duties to track supplies and appropriate monies into correct accounts.
- Maintains a shop inventory of frequently needed equipment such as pumps, saws, etc. to speed up repair time.
- Responds to operational problems, analyzes to determine severity of problem and course of action.
- Conducts safety training meetings.
- Performs exceptional service to internal and external customers.
- Assists with duties of water and sewer distribution in times of need to meet demand.
- On call 24/ hours/ 7 days a week to respond to emergencies.
- Performs exceptional service to internal and external customers.

Minimum Training and Experience: Associate's degree in science, engineering, or management with five (5) years experience in water and sewer or stormwater, in which three (3) years was in supervisory capacity; or any equivalent combination of education and experience that provides the required knowledge, skills, and abilities. Must possess a valid South Carolina driver's license.

Deadline to Apply: **Open until filled**
Apply online at www.sumtersc.gov or
mail resume with cover letter along with application to:
City of Sumter Human Resources
21 N. Main Street
Sumter, SC 29150

The City of Sumter is an Equal Opportunity Employer and participates in E-Verify. E-Verify allows participating employers to verify the employment eligibility of their newly hired employees and the validity of their Social Security Numbers. E-Verify is operated by the Department of Homeland Security in partnership with the Social Security Administration.

This Notice is not intended to be an all-inclusive list of duties, knowledge, skills and abilities required to do the job. This is intended only to describe the general nature of the job. A more comprehensive list of duties, responsibilities and essential job functions is available on the job description.