



# CITY OF SUMTER DESIGN REVIEW BOARD

## Minutes of the Meeting

October 26, 2023

### ATTENDANCE

A meeting of the City of Sumter Design Review Board was held on Thursday, October 26, 2023, in the City Council Chambers located on the Fourth Floor of the Sumter Opera House. Five board members –Ms. Julie Herlong, Mr. Randy Abbott, Ms. Heidi Burkett, Ms. Lucy Wilson, and Ms. Hyacinth Kinley were present. Mr. Jerome Robinson was absent.

Staff members present were Mr. Kyle Kelly, Mr. Jeff Derwort and Ms. Kellie Chapman.

The meeting was called to order at 3:00 p.m. by Ms. Julie Herlong.

### MINUTES

Mr. Randy Abbott made a motion to approve the minutes from the September 28, 2023, as written. The motion was seconded by Ms. Lucy Wilson and carried a unanimous vote.

### NEW BUSINESS

**HP-23-20, 101/103 N. Main St. (City)** was presented by Mr. Kyle Kelly. The Committee reviewed this request for Design Review approval for installation and painting of new wood single hung windows and transoms, install new window brick moulds on N. Main St. façade, paint existing concrete block/trim and existing brick façade on both N. Main St. and E. Hampton Ave. façades, install new canvas awnings on E. Hampton Ave. façade, paint metal cornice and metal window pediments on E. Hampton Ave. façade, detailed trim work and new store front windows and doors on N. Main St. façade, side door painting and detailing on E. Hampton Ave. façade., install new building wall signage, install brick fill where AC unit is on E. Hampton Ave. façade, and install brick fill to remove 1 rectangular shaped window cut out on E. Hampton Ave. façade.

Mr. Kelly mentioned 10/103 N. Main St. is a rectangular two-story masonry building built circa 1890, based on review of Sanborn Fire Maps from the time period. The building’s style is 19<sup>th</sup> Century Eclectic, with Italianate influence. The building has served a variety of professional office and retail uses, including a grocery store, dry goods store, realty office, music school, printing store, tailor shop, and barber shop.

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|                                        | <p>Mr. Kelly added based on the age of the building, its location, and architectural design and features, 101/103 N. Main St. is a contributing structure to both the Downtown Sumter National Register District and the City-designated Downtown Design Review District.</p> <p>After some discussion, Ms. Hyacinth Kinley made a motion to approve the request for installation and painting of new wood single hung windows and transoms, install new window brick moulds on N. Main St. façade, paint existing concrete block/trim and existing brick façade on both N. Main St. and E. Hampton Ave. façades, install new canvas awnings on E. Hampton Ave. façade, paint metal cornice and metal window pediments on E. Hampton Ave. façade, detailed trim work and new store front windows and doors on N. Main St. façade, side door painting and detailing on E. Hampton Ave. façade., install new building wall signage, install brick fill where AC unit is on E. Hampton Ave. façade, and install brick fill to remove 1 rectangular shaped window cut out on E. Hampton Ave. façade, in accordance with the materials, photographs, and construction details submitted and referenced in the Staff Report and Staff Presentation and based on compliance with Design Review Guidelines. The motion was seconded by Ms. Lucy Wilson and carried by a unanimous vote.</p> |
| <b>OLD BUSINESS</b>                    | <b>NONE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>CERTIFICATES OF APPROPRIATENESS</b> | <b>NONE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>STAFF REPORT</b>                    | <b>NONE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>ADJOURNMENT</b>                     | <p>With no further business, Mr. Randy Abbott made a motion to adjourn the meeting at 3:21 p.m. The motion was seconded by Ms. Lucy Wilson and carried by a unanimous vote.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|                                        | <p>Respectfully submitted,<br/> <i>Kellie K. Chapman</i><br/> Kellie K. Chapman, Board Secretary</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |