



SUMTER CITY-COUNTY PLANNING COMMISSION

POST OFFICE BOX 1449
SUMTER, SOUTH CAROLINA 29151
(803) 774-1660



APPLICATION FOR HISTORIC PRESERVATION DESIGN REVIEW COMMITTEE

Applicant's Name _____ **E-mail** _____

Applicant's Address _____

Street _____
City _____ State _____ Zip _____ **Phone** _____

Owner's Name _____

Owner's Address _____

Street _____
City _____ State _____ Zip _____ **Phone** _____

Tax Map No. _____ **Size of Parcel(s)** _____

Property Location _____

Present Zoning _____ **Present Use of Property** _____

Use of Adjacent Property **North** _____ **East** _____
South _____ **West** _____

Description of Proposed Design _____
(if this is for a sign, see back of application)

Is this tract or parcel restricted by any covenant that is contrary to, conflicts with or prohibits that activity described in this permit? Yes No

Remarks _____

Signature of Applicant _____

Date _____

CERTIFICATION

I hereby certify that I have read this application and the information supplied herein is true and correct to the best of my knowledge. I agree to comply with all applicable City and/or County Ordinances and State Laws related to land development. I am the property owner, or have received the owner's written authorization to act as his/her agent regarding this matter. I understand that falsifying any information herein may result in nullification of this request and/or appropriate legal remedies.

Property Owner or Authorized Agent Name, Signature and Date

APPLICATION MUST:

- ◆ **Be submitted at least 22 days prior to the next scheduled Historic Preservation Design Review meeting**
Include site plan and/or design proposal
- ◆ **Include an application fee of \$25 (project \$0-2,000) OR \$50 (projects over \$2,000)**

OFFICE USE:	
Date Fee Paid _____	Amount Paid _____
Received By _____	Meeting Date _____

SIGN INFORMATION

1. Where will the sign be located on the building? _____

2. What are the sign's dimensions? _____

3. What materials will the sign be made of (i.e., wood, metal brass lettering, etc)? _____

4. What type of font will be used for the text on the sign face? (Serif font generally required) _____

5. How large will the letters be? (Sign guidelines state letter size not to exceed 24 inches in height) _____

PLEASE INCLUDE A COLOR RENDERING OF PROPOSED SIGNAGE AND A PHOTO SHOWING WHERE THE PROPOSED SIGN IS TO BE LOCATED.